

Ministry of Education

Barrie Regional Office
2nd Floor, 20 Rose Street
Barrie ON L4M 2T2
Telephone: (705) 725-7627
INWATS: 1-800-471-0713
Fax: (705) 725-7635 or 1-800-471-2584

Ministère de l'Éducation

Bureau régional de Barrie
20, rue Rose, 2^e étage
Barrie ON L4M 2T2
Téléphone : (705) 725-7627
SANS FRAIS : 1-800-471-0713
TÉLÉCOPIEUR : (705) 725-7635 ou 1-800-471-2584

**RMM: 11****MEMORANDUM TO:**

Directors of Education
Supervisory Officers and Secretary -Treasurers of
School Authorities
Deans of Faculties of Education
Principals of First Nation Schools

FROM:

Sharon Bate
Manager
Barrie Regional Office

DATE:

September 28, 2006

SUBJECT:

Discussions on the implementation of a draft of the Comprehensive K-12 Policy for English Language Learners and a workshop on *Many Roots, Many Voices: Supporting English language learners in every classroom A practical guide for Ontario educators*

The Curriculum and Assessment Policy Branch and The Literacy and Numeracy Secretariat have been working over the past year to develop policy and resources that will better support students who are in the process of learning the English language that is required for school success.

In the spring of 2006 the resource document, *Many Roots, Many Voices: Supporting English language learners in every classroom A practical guide for Ontario educators* was released. It is designed to support teachers, principals, and other education professionals at the elementary and secondary levels in working effectively with English language learners. It includes a rich source of practices and strategies that can be put to immediate use in the school and classroom, as well as an in-depth exploration of the English language learners and an annotated list of references and resources.

The Ministry of Education has also developed a draft comprehensive K-12 policy for English language learners and ESL/ELD Programs and Services. Input from a wide range of external stakeholders was considered and discussions with various Ministry of Education branches and representatives of other provincial and federal Ministries took place in the development of this policy. The policy is scheduled for implementation beginning in September 2007.

In the Barrie region there will be a full-day session to provide an opportunity to:

- review the draft policy and provide input on its implementation, and
- receive training on *Many Roots, Many Voices* that can then be extended for other staff.

<p>Wednesday, November 1, 2006</p> <p>9:00 a.m. - 3:30 p.m.</p>	<p>Lions Gate Banquet Centre 386 Blake Street Barrie ON L4M 1L3 (705) 735-2727 or (705) 726-8967</p>
-------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------

Each district school board is invited to send up to eight staff members selected as follows:

FROM EACH DISTRICT SCHOOL BOARD
REQUIRED PARTICIPANTS (for each school board)
<ul style="list-style-type: none"> ▪ 1 Supervisory Officer with responsibility for ESL/ELD ▪ 1 elementary Principal ▪ 1 secondary Principal
<p>ADDITIONAL PARTICIPANTS (up to a maximum of 5 in addition to those who are required) selected from the following categories:</p> <ul style="list-style-type: none"> ▪ Coordinator/consultant with responsibility for ESL/ELD ▪ Board-level Literacy Leader ▪ Board-level Student Success Leader ▪ Elementary ESL/ELD resource teacher ▪ Secondary ESL/ELD Department Head/teacher ▪ Elementary classroom teacher ▪ Secondary classroom teacher

Each School Authority is invited to send one representative, either the supervisory officer or the principal.

Each Faculty of Education is invited to send one or two representatives at their own expense.

Each First Nation school is invited to send two representatives to the session at their own expense.

The **Registration Form** for this workshop/discussion is attached. Please complete the form and return it to Sandra Morson, Education Officer at the Barrie Regional Office by e-mail to sandra.morson@ontario.ca by Friday, October 13, 2006

Once your registration information has been received, the board contact will receive an electronic version of the draft **Comprehensive K-12 Policy for English Language Learners**.

This will allow for an opportunity to share the document with all participants prior to the session in order that all are prepared to answer/discuss the following questions: 1. What would be the impact of the implementation of this policy? 2. What can the Ministry do to support school boards in the successful implementation of this policy?

The costs of supply coverage for classroom teachers (if applicable) and travel at the Ministry rate for school board and school authority participants will be paid by the Ministry. When required, accommodation costs and meals will also be reimbursed. (Participants are to book and pay for their own accommodations/meals and then submit all bills to their own board for reimbursement.) Each school board must then submit an *original, signed board invoice* and itemized **Expense Claim** (template attached). Please attach a *copy* of all receipts to the school board invoice and forward these forms by **November 17, 2006** to:

Sandra Morson, Education Officer
Barrie Regional Office
20 Rose Street, Barrie ON
L4M 2T2.

If you have any questions regarding any of the above information, please contact Sandra Morson, Education Officer, at the Barrie Regional Office at 705-725-7630 or 1-800-471-2171. Please advise the Regional Office contact of any special dietary needs.

Your continued co-operation and support as we move together in strengthening programs and services for English language learners is appreciated.

Sincerely,

Sharon Bate
Regional Manager

Enclosures: Registration Form
Expense Claim Template
Map to the Location.

REGISTRATION FORM

Discussion on the implementation of a comprehensive
K-12 policy for English language learners

AND

Workshop on *Many Roots, Many Voices*

Barrie Regional Office

Wednesday November 1, 2006

9:00 am - 3:30 pm

Lions Gate Banquet Hall, 386 Blake Street, Barrie

Name of School Board: _____

Contact Person: _____

Contact E-mail and Telephone: _____

Please list the names of participants in the chart below and return this form to Sandra Morson, Education Officer, Barrie Regional Office, by e-mail to sandra.morson@ontario.ca by **Friday October 13, 2006**

Name of Participant		Staff Position	
1		Supervisory Officer	REQUIRED
2		Elementary Principal	REQUIRED
3		Secondary Principal	REQUIRED
4			Selected from among: <ul style="list-style-type: none">▪ Coordinator/consultant with responsibility for ESL/ELD▪ Board-level Literacy Leader▪ Board-level Student Success Leader▪ Secondary ESL/ELD department head/teacher▪ Secondary classroom teacher▪ Elementary ESL/ELD resource teacher▪ Elementary classroom teacher
5			
6			
7			
8			

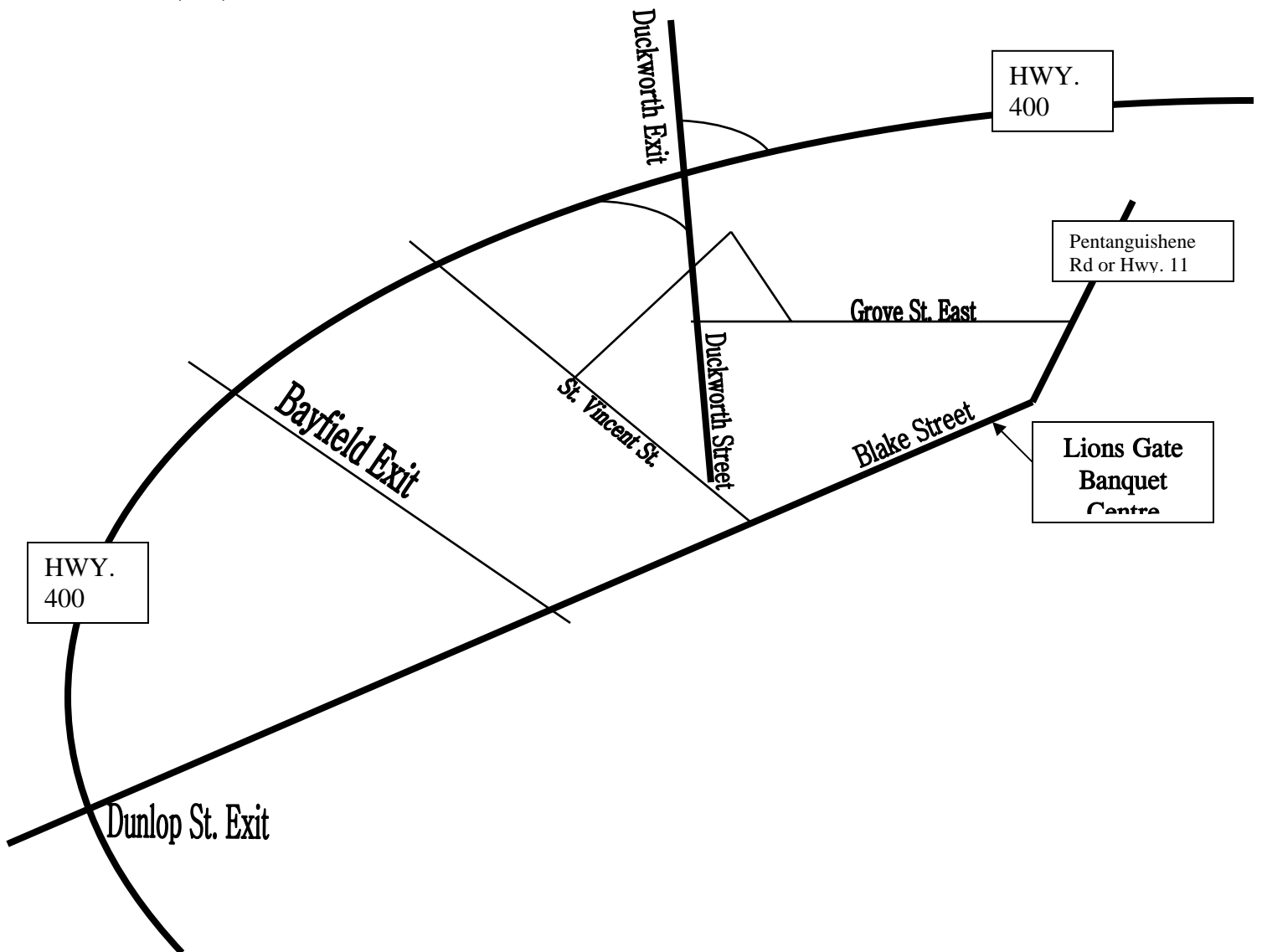
EXPENSE CLAIM - MINISTRY OF EDUCATION
ENGLISH LANGUAGE LEARNER: DISCUSSION AND WORKSHOP

School Board _____

Date of Training Session: November 1, 2006				
Location of Training: Barrie			Contact Person:	
Contact Telephone:			Contact e-mail address:	
Number of Participants attended:			Per diem supply coverage rate:	
Names of participants whose expenses are eligible for Ministry coverage	Travel (Total kms)	Travel claim \$0.40/km	Supply Teacher Coverage Cost (for teaching staff at board rate)	Accommodation and meal costs at Ministry rate (Only if more than 200 km return trip)
Sub-Totals:				
			Total:	

The Expense Claim, along with photocopies of individual receipts, is to be attached to a board invoice on board letterhead and forwarded to Sandra Morson, Education Officer, Barrie Regional Office, 20 Rose Street, Barrie ON, L4M 2T2 by November 17, 2006

Lions Gate Banquet Centre
386 Blake Street
Barrie
(705) 726-8967



IF TRAVELLING –

HWY. 400 SOUTHBOUND:

Take Duckworth St. Exit
Turn left onto Duckworth St.

HWY. 400 NORTHBOUND:

Take Duckworth St. Exit
Turn right onto Duckworth St.

THEN

Follow Duckworth to Grove St.

Turn left onto Grove St.

Follow Grove to the “T” intersection at Hwy 11 or Penetanguishene Rd

Turn right onto Penetanguishene Rd that becomes Blake St.

The Lions Gate Banquet Centre is on your right, a short way down the street