

**Ministry of Education**

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**Ministère de l'Éducation**

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**RM: 14**

**MEMORANDUM TO:** Directors of Education

**FROM:** Sharon Bate

**DATE:** October 26, 2006

**SUBJECT:** **Invitation to Participate in the November 23rd Regional Session:  
Support for Implementation of the New Teacher Induction  
Program**

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An education system that aspires to unlock the potential of every student has to be a system that in turn unlocks the potential of the teachers within it. Ontario's New Teacher Induction Program (NTIP) is the second step in a continuum of professional development for teachers to support effective teaching, learning and assessment practices. As such, the NTIP depends on strong collaborative relationships at the school, board, regional and provincial levels and a common understanding of NTIP expectations, outcomes and effective practices.

***NTIP: Induction Elements*** regional training sessions held in June 2006 were well-received by participants and provided board NTIP teams with the opportunity to build these relationships and to share ideas. As promised, we will continue our support to school boards during this first full year of implementation in a variety of formats including regional training sessions for board NTIP teams. Based on information gathered through feedback from the June session, site visits, NTIP final reports and our recent regional teleconference, the focus of the November 23rd regional session will be on mentor training and include discussions on effective practices as well as challenges, determining next steps and planning.

I am writing to inform you of our training session to be held for the Barrie region on:

**Thursday, November 23, 2006**  
9:30 am – 3:30 pm  
Barrie Holiday Inn, Churchill Room  
20 Fairview Road  
Barrie ON L4N 4P3

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Four people from each district school board are invited to attend: the NTIP contact person and three other participants involved in the planning and/or implementation of the induction elements of your board's NTIP (e.g. Superintendent with responsibility for the NTIP, federation representative from your board's NTIP steering committee, personnel involved in mentor training). Research and effective practice emphasize the importance of strong relationships in the successful implementation of induction programs. As such, the ministry strongly recommends that boards include the federation representative from their NTIP Steering Committee as part of the team attending this session.

I would very much appreciate the attendance of your NTIP team at this session. Please confirm their attendance by completing the participation form below and submitting this form to your Regional NTIP Education Officer Mary Ellen Smith, at the Barrie Regional Office, either by email or by fax no later than **Wednesday, November 15th, 2006**.

The ministry will cover the expenses incurred for travel at \$.40 per kilometer, hotel accommodation, if necessary, for participants traveling 200 kilometres or more return trip and for one dinner (\$20.00). Continental breakfast and lunch will be provided during the training session for all participants.

If you require further information about the session, please contact Mary Ellen Smith at (705) 725-7634/1-866-896-3922 or by e-mail at [Maryellen.smith@ontario.ca](mailto:Maryellen.smith@ontario.ca).

By helping new teachers achieve their full potential, the New Teacher Induction Program supports Ontario's vision of high levels of achievement for all students. Thank you for your support in this important initiative and we look forward to seeing your team at the November 23, 2006 session.



Sharon Bate  
Regional Manager

c. Designated NTIP Superintendents

NTIP Program Contacts

Paul Anthony, Director, Teaching Policy and Standards Branch

Ginette Plourde, Director, French Language Education Policy and Programs Branch

Kit Rankin, Director, Field Services Branch

Gene Lewis, General Secretary, Elementary Teachers' Federation of Ontario

Greg Pollock, General Secretary, Ontario English Catholic Teachers' Association

Rod Albert, General Secretary, Ontario Secondary School Teachers' Federation

Support for Implementation of the  
New Teacher Induction Program

**School Board Participation Form**

Name of School Board: \_\_\_\_\_

**Thursday, November 23, 2006**  
9:30 am – 3:30 pm  
Barrie Holiday Inn, Churchill Room  
20 Fairview Road  
Barrie ON L4N 4P3

Please list the names of your board's NTIP team in the chart below and return this form to Mary Ellen Smith at the Barrie Regional Office by e-mail at [maryellen.smith@ontario.ca](mailto:maryellen.smith@ontario.ca) or by fax at (705) 725-7635 or 1-800-471-2584 by **November 15, 2006**.

Name of Participant from NTIP Steering Committee	Position
1.	NTIP Board Program Contact Person
2.	Please specify:
3.	Please specify:
4.	Please specify:

**Contact information for the designated NTIP superintendent:**

Name: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
E-mail address: \_\_\_\_\_