

Ministry of Education
Labour Relations and Governance

French-Language Education and
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MEMORANDUM TO: Directors of Education

FROM: Margot Trevelyan
Director
Labour Relations and Governance Branch

DATE: September 8, 2006

RE: **Follow-up Memo Re Calculating New Trustee
Honorarium**

Since my memo to directors of August 25, regarding the new levels of trustee honorarium, the following questions have come to our attention.

Retroactive Period:

Question: Is the new level of (retroactive) honorarium provided in the Table in addition to what trustees have already received or is it the maximum they receive for that period?

Answer: The amount in the Table reflects the maximum amount of retroactive honoraria trustees may receive for 12 of the 15 month retroactive period. Divide the amount in the table by 12 to get the monthly amount. Provide that monthly amount for each of the 15 months in the retroactive period. The total retroactive amount will be more, therefore, than the amount in the table as the latter is for only 12 of the 15 months. Once your citizens' advisory committee has made its recommendation to your board regarding the amount of retroactive honoraria trustees should receive, the amount a trustee has already been paid for that period must be deducted from that figure.

Question: Regarding retroactive honoraria, do chairs and vice-chairs get any additional honoraria apart from the amount set out in the Table?

Answer: No. For the purpose of calculating the retroactive honoraria, treat the chair and co-chair as if they were regular trustees. Similarly, when you deduct from their new level of retroactive honorarium the amount they have already received, do not deduct the additional amounts (usually \$5,000 and \$2500 respectively) that they may have received during that period by virtue of being the chair and co-chair.

New Term of Office:

Please note there is an error on page two of the August 25 memo. Step Three refers to the new term of office as November 1, 2006 to October 31, 2010. This should read December 1, 2006 to November 30, 2010.

Question: For the purpose of calculating the enrolment component, does the ADE of the 05/06 revised reports include First Nations and visa students?

Answer: Yes

Question: Is the ADE calculated every year or just once for the whole term of office?

Answer: The ADE is the only component that is calculated every year. The advisory committee recommends a percentage with regards to the ADE, and while the ADE may increase or decrease each year, the advisory committee's recommendation of x% remains the same for the whole term.

Question: Regarding the distance amount for large boards, is the 200 kilometers one way or round trip?

Answer: The trustee must have to travel over 200 kilometers one way to qualify for this amount.

Question: Regarding the distance and the attendance amounts, are these in addition to expenses provided by the board such as mileage?

Answer: Yes, the distance amount and the attendance amount are in addition to any reimbursement a board may provide a trustee as a result of expenses incurred for board business.

Question: Why are SEAC and SALEP the only board committees that qualify for the attendance amount? Why are suspension and expulsion appeal committees not included?

Answer: Final decisions regarding suspensions and expulsions are usually made by the entire board. While boards have the discretion to delegate this function to a subcommittee of the board, these subcommittees are not mandatory.

Question: To what extent will the retroactive honorarium and the honorarium for the new term of office be funded by the ministry?

Answer: There has as yet been no decision on funding.



Margot Trevelyan