

Ministry of Education
Information Management Branch
777 Bay Street
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Toronto, Ontario M5G 2E5

Ministère de l'Éducation
Direction de la gestion de l'information
777, rue Bay,
Bureau 422, 4^e étage,
Toronto (Ontario) M5G 2E5



DATE: April 10, 2008

MEMORANDUM TO: Student Success Leaders
MISA Leaders
OnSIS Contacts

FROM: Don Young
Director, Information Management Branch

Kirsten Parker
Director, Student Success/Learning to 18 Implementation, Training &
Evaluation Branch

Ginette Plourde
Director, French-Language Education Policy and Programs

SUBJECT: **Confirmation of Earned Credit Data**

The current emphasis on student success has underlined the importance of data to inform decision-making. In this regard, the ministry is confirming board/school reported data on credits earned by students in Grade 9 and Grade 10. This information is student level data as reported through the Ontario School Information System (OnSIS).

For this exercise, we would like you to confirm the completeness and accuracy of your data for earned credits from the OnSIS submissions of 2005-2006 and 2006-2007. To that end, we have provided a summary table of credit accumulation data as calculated by the ministry according to the methodology that accompanies the table.

Please review your OnSIS data, referencing the summary table, in order to confirm that this data is complete and accurate. Should you have changes to make in your OnSIS data, please submit them providing detailed student-level data by OEN using the Excel template provided. Changes should be submitted by email to onsis_sison@ontario.ca.

The deadline for submitting any changes to your OnSIS data, confirmed by your Director of Education, is April 21, 2008. **Existing OnSIS data will be considered final and confirmed if no changes are received by this date.** The confirmed data will be used in the future for updates to the Ministry website and calculations of credit accumulation for cohort reporting in future years.

In closing, we would like to thank you in advance for your attention to this important matter. Should you have any questions concerning this data validation exercise, please forward your questions to the attention of Debbie Stern, OnSIS Manager, at: onsis_sison@ontario.ca or by calling OnSIS at (416)212-6366 or 1-888-275-5934.

Sincerely,

Original Signed By

Don Young
Director
Information Management Branch

Original Signed By

Kirsten Parker
Director
Student Success/Learning to 18 Implementation, Training & Evaluation Branch

Original Signed By

Ginette Plourde
Director
French-Language Education Policy and Programs

cc: Directors of Education
Kit Rankin, Director, Field Services Branch
Aileen Chan, Manager, Research & Information Analysis
Taddesse Haile, Manager, Collections