

**Ministry of Education**

The Literacy and Numeracy  
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**Ministère de l'Éducation**

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**MEMORANDUM TO:** Directors of Education  
Supervisory Officers and Secretary-Treasurers  
of School Authorities  
Director of the Provincial Schools Branch  
Supervisory Officer of Centre Jules-Léger

**FROM:** Avis E. Glaze  
Chief Student Achievement Officer of Ontario & CEO  
The Literacy & Numeracy Secretariat

**DATE:** December 5, 2007

**SUBJECT:** Symposium for Principals of OFIP 3 Schools and  
School Effectiveness Leads, January 15, 2008

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The Literacy and Numeracy Secretariat is inviting people who were unable to attend earlier symposiums to a session on January 15, 2008. This symposium will be held at the Sheraton Centre Hotel, 123 Queen Street West. The session will run from 9:00 a.m. to 3:00 p.m. The principals of OFIP 3 schools and the newly appointed School Effectiveness Leads will be together for a plenary speaker and then will adjourn to separate rooms for the remainder of the day.

Our guest speaker will be Professor David Hopkins. David Hopkins is the inaugural HSBC Chair in International Leadership, where he supports the work of iNet, the International arm of the Specialist Schools Trust and the Leadership Centre at the Institute of Education, University of London. He is also a Professorial Fellow at the Faculty of Education, University of Melbourne. Between 2002 and 2005, he served three Secretaries of State as the Chief Adviser on School Standards at the Department for Education and Skills. He has published over thirty books on educational issues including *Every School a Great School* which was published this year.

Transportation costs beyond 125 km. will be covered by The Literacy and Numeracy Secretariat with the expectation that the most reasonable mode of transportation is selected, for example travelling by train rather than by plane, and car pooling. Hotel accommodation will be covered for participants who live further than 125 km. Participants are asked to submit expense claims to their board and the board will submit one invoice to The Secretariat.

Registrations will be accepted until Friday, December 21, 2007. To register, forward the following information by e-mail to Nina Chahal ([nina.chahal@ontario.ca](mailto:nina.chahal@ontario.ca)):

- names of Principals of OFIP 3 schools along with the name of their school, and
- the name of the newly appointed School Effectiveness Lead.

Please indicate whether or not the participant requires hotel accommodation.

We are pleased to be able to offer this session to principals and leads who were unable to attend a previous symposium and we look forward to another productive and inspiring day.

Sincerely,

Avis Glaze

cc: EDU Deputy Minister  
EDU Assistant Deputy Ministers  
Regional Managers  
Frank Kelly, CODE  
OPC Executive Director  
CPCO Executive Director  
OTF Secretary General  
ETFO General Secretary  
OECTA General Secretary  
OSSTF General Secretary  
ADFO Director General  
AEFO Director General