

Ministry of Education
Labour Relations and Governance

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MEMORANDUM TO: Directors of Education

FROM: Margot Trevelyan
Director
Labour Relations and Governance Branch

DATE: December 5, 2007

RE: Trustee Honoraria Annual Calculation

This letter is a reminder for boards to make their annual trustee honoraria calculation. Ontario Regulation 357/06, "Honorarium for Board Members," requires the honorarium to be adjusted each year to take into consideration changes in enrolment. Thus if the average daily enrolment (ADE) of a board goes up, the trustees' honorarium of that board may go up.

The average daily enrolment is the only component of the trustee honorarium which is adjusted annually. The base amount, currently set at a maximum of \$5,900, is adjusted for inflation only once every four years at the beginning of each term. Similarly the *percentage* of the base amount, adopted by the board after the recommendation of the Citizens' Advisory Committee, remains constant for the four years.

Please note that minor, technical amendments were made to the regulation in April of this year to clarify some provisions and ensure that the original policy intent was reflected in the wording of the regulation. The amended version of the regulation is available online by following the links at www.e-laws.gov.on.ca. As it now reads, the regulation specifies that the enrolment figures to be used are the "Estimates" (also known as "Projections") that boards submitted to the Ministry for the most recently completed school year (ie. 2006-07 Projections.)

Should you require additional information, please contact your local Ministry of Education Regional Office, or Derek Eng, Policy Advisor, Labour Relations and Governance Branch, at 416-325-9242 or by email at Derek.Eng@ontario.ca.

Sincerely,

Margot Trevelyan
Director
Labour Relations and Governance Branch