

2015-2016 OnSIS Data Submission Schedule

Data to be Collected	Notes	Count Date	Board Submission Start Date	Board Submission Completion Date
October Data Submission (Data collected between July 1st – October 31st) Student data; course/class enrolment data; program data; educator data. Secondary schools also submit student achievement data including diplomas/certificates.	Includes elemental student and educator data from publicly funded elementary and secondary schools.	October 31, 2015	November 1, 2015	December 31, 2015
March Data Submission (Data collected between November 1st – March 31st) Student data; course/class enrolment data; program data; secondary school course calendar and option sheets; educator data. Secondary schools also submit student achievement data including diplomas/certificates.	Includes elemental student and educator data from publicly funded elementary and secondary schools.	March 31, 2016	April 1, 2016	May 31, 2016
Year End Data Submission - Elementary (Data collected between April 1st – June 30th) Student data; program data; student achievement data; educator data.	Includes elemental student and educator data from publicly funded elementary schools.	June 30, 2016	July 1, 2016	September 30, 2016
Year End Data Submission - Secondary (Data collected between April 1st – June 30th) Student data; course/class enrolment data; program data; student achievement data including diplomas/certificates; educator data.	Includes elemental student and educator data from publicly funded secondary schools.	June 30, 2016	July 1, 2016	August 31, 2016
Annual Suspension/Expulsion Data Incident, student and program data for suspension/expulsion.	Includes elemental data for incidents and students from publicly funded elementary and secondary schools. Data for the full year. You will have access to this submission once your school year end (June) submission is signed off.	June 30, 2016	July 1, 2016	September 30, 2016
Night School Data Submission Student data; student achievement data including diplomas/certificates (secondary panel only).	Includes elemental student data from continuing education programs which includes Night Schools and Adult Continuing Education Day Schools.	August 31, 2016	September 1, 2016	September 30, 2016
Summer School Data Submission Student data; student marks and credits data (secondary panel only).	Includes elemental student data from Summer Schools.	August 31, 2016	September 1, 2016	September 30, 2016

Data to be Collected	Notes	Count Date	Board Submission Start Date	Board Submission Completion Date
October Board Report Board and school personnel; teachers of exceptional students; continuing education data; International/Native language programs; home schooling; non-attendance; teacher performance appraisals; new teacher induction program (NTIP), habitually absent; educator data.	Includes elemental educator data. All other data collected is aggregate.	October 31, 2015	November 1, 2015	December 31, 2015
March Board Report Educator data.	Includes elemental educator data	March 31, 2016	April 1, 2016	May 31, 2016
June Board Report Violent incidents data; educator data.	Includes elemental educator data and violent incident data collected at an aggregate level by school.	June 30, 2016	July 1, 2016	September 30, 2016
October Care and/or Treatment, Custody and Correctional Facility Submission (CTCCF) Enrolment by age and gender; number of students by educational program; enrolment by areas of exceptionality/non-exceptional students; educator data	Includes elemental educator data. All other data collected is aggregate.	October 31, 2015	November 1, 2015	December 31, 2015
March Care and/or Treatment, Custody and Correctional Facility Submission (CTCCF) Educator data.	Includes elemental educator data	March 31, 2016	April 1, 2016	May 31, 2016
June Care and/or Treatment, Custody and Correctional Facility Submission (CTCCF) Educator data.	Includes elemental educator data	June 30, 2016	July 1, 2016	September 30, 2016
Care and/or Treatment, Custody and Correctional Facility (CTCCF) Course/Class Enrolment Course and class enrolment data.	Excel template – Aggregate data	October 31, 2015	November 1, 2015	December 31, 2015
Annual Secondary Care and/or Treatment, Custody and Correctional (CTCCF) Facilities Student data including student achievement data (secondary panel only).	Includes elemental student data collected annually.	June 30, 2016	July 1, 2016	September 30, 2016
Technology in Schools/Boards	Data will be collected throughout the year in the OnSIS Administration menu	Scheduled dates the Ministry will pull the data from the Administration Menu in OnSIS: October 31, 2015 March 31, 2016 June 30, 2016		
Teacher Performance Appraisal Submission (TPA) – Board collection of teacher performance data.	Includes elemental teacher performance data.	June 30, 2016	July 1, 2016	September 30, 2016