

Ministry of Education

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Ministère de l'Éducation

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RMM: 07

MEMORANDUM TO: Directors of Education

FROM: Joan Fullerton
Regional Manager

DATE: February 3, 2009

SUBJECT: **Regional Training Session for the *Essential Elements for Education Programs for Pupils in Government-Approved Care and/or Treatment, Custody and Correctional Facilities (Section 23)***

Following the November 2008 memorandum regarding the release of the *Essential Elements for Education Programs for Pupils in Government-Approved Care and/or Treatment, Custody and Correctional Facilities* and advising school boards of upcoming regional training sessions, I am pleased to provide you with further information on the session that has been planned in our region.

The training session for Section 23 staff in the Barrie region has been scheduled for:

<p style="text-align: center;">Thursday, March 5, 2009 9:00 a.m. - 3:00 p.m. (8:30 a.m. registration and coffee)</p> <p style="text-align: center;">Simcoe Muskoka Catholic District School Board 80 Bell Farm Road (map attached) Barrie ON L4M 5K3 705-722-3555</p>

An agenda will be sent separately in the next few weeks.

Ministry of Education regional and board staff in your district who participated in the pilot of the *Essential Elements* will be facilitating the session. The focus of the day will be:

- an overview of the *Essential Elements* document
- strategies to ensure successful implementation
- the Resource Compendium

Please note that the Resource Compendium will be made available at the training session for distribution to Section 23 teachers and administrators in your board.

Each district school board with Section 23 programs is invited to send up to three (3) participants. Boards with more than twenty (20) Section 23 teachers can send a team of four (4). Boards are encouraged to include one administrator and two classroom teachers (one elementary and one secondary) in their team of representatives.

Boards that do not currently have Section 23 programs are encouraged to send one (1) participant.

Attached to this memorandum are a registration form (Appendix A), an Information Sheet-Expense Claim Form and a Summary Expense Claim Form (Appendices B-1, B-2). Please return the completed registration form by email to Len Godin, Education Officer at Len.Godin@ontario.ca no later than **March 20, 2009**. If you require further information or clarification, please contact Len Godin at 705-725-7499 or 1-866-699-3969.

Your continued co-operation and support are appreciated as we move forward together in implementing the *Essential Elements for Education Programs for Pupils in Government-Approved Care and /or Treatment, Custody and Correctional Facilities*.

We look forward to your board's participation at the regional session.

A handwritten signature in blue ink that reads "J. Fullerton". The signature is written in a cursive style with a large initial "J".

Enclosures