



**MEMORANDUM**

**TO:**

**Directors of School Boards  
School Board Business Officials**  
«F\_Name» «L\_Name»  
«JobTitle»  
«DSB»

**FROM:**

Sue Durst  
Director  
Curriculum and Assessment Policy Branch  
Learning and Curriculum Division

Ginette Plourde  
Director  
French-Language Education Policy and Programs Branch  
French-Language, Aboriginal Learning and Research Division

**DATE:**

July 14, 2011

**SUBJECT:**

**Operational Information: 2011/2012 Funding for Elementary  
Library Staff in Ontario Elementary Schools**

---

In July 2008, the ministry announced a \$40 million investment of \$10 million each year from 2008-09 to 2011-12 to increase school boards' elementary school library staffing for teacher librarians and/or library technicians.

The 2011-12 school year is the fourth year of the investment and school boards were provided with the amount of their allocation for the *Library Investment Project- Elementary School Staff* in Appendix A: 2011-12 EPO & OLE Funding School Board Allocations by Program of the March 31, 2011 memorandum B4: 2011-12 Funding in addition to Grants for Student Needs.

Attached is the Project Agreement for the **2011-12 Elementary School Library Investment-Staffing** for your board.. Please submit the signed contract, as a PDF file, to the following e-mail address: [tpa-edu@ontario.ca](mailto:tpa-edu@ontario.ca) no later than **August 19, 2011** in order to be eligible to receive the funds in September 2011. Identify your e-mail with the subject line "**LIP-staffing Agreement for 2011-2012**". If you have any questions, please contact Susan Orchard, at 416-325-2852 or [Susan.Orchard@ontario.ca](mailto:Susan.Orchard@ontario.ca).

**Key Facts**

- The funds will be made available in one payment.
- The payment, based on 100% of the total allocation, will be sent electronically to your board's bank account on September 19, 2011.
- While the ministry has specified that the funding be used for the remuneration of the additional library staff in elementary schools, boards will determine the work that the

teacher librarians and/or library technicians do to enhance current library services for elementary students.

- These funds must be used only to support this project; that is, for staffing only. Other expenditures such as the purchase of technology, other resources and equipment cannot be supported through this funding.
- The ministry will provide the accountability and report-back requirements to you before the beginning of the 2011-12 school year.

.../2

Your continued partnership with the ministry is appreciated in supporting our shared commitment to high-quality public education.

---

Sue Durst

---

Ginette Plourde