

Ministry of Education

Education Statistics & Analysis Branch
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Ministère de l'Éducation

Direction de la statistique
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MEMORANDUM TO:

«Director Name»
«Director of Education-or-Secretary/Treasurer»
«Board-or- School Authority Name»

FROM:

Taddesse Haile
Director
Education Statistics and Analysis Branch

DATE:

June 30, 2015

SUBJECT:

Managing Information for Student Achievement (MISA)
• 2015-16 Local Capacity Building (LCB) School Year Funding

Further to the ministry's memo (2015:B8) of March 26, 2015, regarding 2015-16 School Year (SY) Education Programs – Other (EPO) Funding, I am pleased to provide your school board with the 2015-16 MISA LCB School Year Funding documents.

This year's funding is being allocated with a renewed focus on moving the core goals of *Achieving Excellence: A Renewed Vision for Education in Ontario* forward while also making the most efficient use of resources.

In keeping with the past, funding is being made available by the ministry to assist school boards in sustaining and advancing board local capacity building needs, decision making and goals by targeting funds in at least **two of the four** following priority funding areas:

- Build and sustain capacity by continuing work on high priority common core activity(s) to achieve/maintain level(s), as set out in the *MISA Common Core Capacities Continuum (January 2006)*
- Create more effective System Leaders/Leads and staff collaboration at the classroom, school, board, and/or PNC level(s) in activities related to any or all of the following: identifying, analysing, implementing, monitoring, evaluating student, school, board and/or PNC targeted improvement strategies/initiatives
- Promote prioritized availability and usability of information for end-users (e.g. teacher, principal, superintendent), having regard for privacy protection
- Data quality management projects that will improve the timeliness, accuracy and completeness of school board data/information to the Ontario School Information System (OnSIS).

Also, consistent with the ministry's continued EPO modernization efforts, 2015-16 SY EPO MISA funds are aligned within the *Grants for Student Needs* (GSN) financial reporting cycle (e.g. estimates reporting in June; revised estimates reporting in December; previous school year financial statements in November), as is outlined in the attached MISA LCB School Year 2015-16 Funds, Ontario Transfer Payment Agreement.

The ministry asks that the «Director of Education or Secretary/Treasurer» sign and return the attached Agreement by **August 31, 2015**. This includes the details of the school board's 2015-16 MISA LCB proposed school year based projects/activities and how the school board intends to use the allocated funds as per sections A, B, C and H of the attached "Appendix 1 to Schedule "C", 2015-16 MISA LCB Planning and Reporting" template. Please return these documents via email to Aimee.Chang@ontario.ca.

As specified in the Project Agreement (Schedule "B"), it is the MISA Leader who is responsible for overseeing the activities and expenditure of the funds and will be the primary contact with the ministry for this Project which includes the completion and receipt of Director approved reports by **December 15, 2015**, and **June 15, 2016** (sections D, E, I and F, G, J respectively) of the attached "Appendix 1 to Schedule C, 2015-1 MISA LCB Planning and Reporting" template.

Given the 2015-16 MISA LCB funding priorities and objectives, please advise whether a change in the school board's MISA Leader is required for 2015-16.

A ministry review of your school board's plan will be conducted in September. If the plan is accepted, the ministry will sign and return a fully executed copy of the Project Agreement. Funds are targeted to be paid by the ministry in two allocations: 70 percent in **October 2015** and 30 percent in **April 2016**. All 2015-16 MISA LCB funding expenditures must be invoiced on or before **June 1, 2016**.

To support school boards' 2015-16 MISA planning the ministry has attached the document *Managing Information for Student Achievement (MISA) School Year 2015-16 Funds General Information* to help with developing plans.

Should your staff have any questions please have them contact Janice Taylor, Senior Manager (A), MISA Liaison Group at (416) 212-4718.

Thank you for your ongoing leadership and support of MISA.

Sincerely,

Original signed by

Taddesse Haile

Director, Education Statistics and Analysis Branch

Attachments

- Ontario Transfer Payment Agreement, MISA LCB School Year 2015-16 Funds
- Appendix 1 to Schedule "C", 2015-16 MISA LCB Planning and Reporting template
- Role of the MISA Leader (May 2013)
- MISA Common Core Capacities Continuum (January 2006)
- Managing Information for Student Achievement (MISA) School Year 2015-16 Funds General Information

c. MISA Leader

Board Senior Business Official