

Ministry of Education

Education Statistics & Analysis Branch
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Ministère de l'Éducation

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MEMORANDUM TO: «Director of Education_Name»
« Director of Education _Title»
«Board_Name»

«PNC_Executive_Lead Name»
MISA PNC Executive Lead
«PNC_Region»

FROM: Taddesse Haile
Director
Education Statistics and Analysis Branch (ESAB)

DATE: June 30, 2015

SUBJECT: Managing Information for Student Achievement (MISA)
• 2015-16 Professional Network Centre (PNC) School Year Funding

Further to the ministry's memo (2015:B8) of March 26, 2015, regarding 2015-16 School Year (SY) Education Programs – Other (EPO) Funding, I am pleased to provide your school board with the 2015-16 MISA PNC School Year Funding documents.

This year's funding is being allocated with a renewed focus/emphasis on moving the core goals of *Achieving Excellence: A Renewed Vision for Education in Ontario* forwards while also making the most efficient use of resources.

The ministry has moderately revised the MISA PNC priority project funding areas. Funding is now being made available to assist the MISA PNC in sustaining and advancing member board MISA local capacity building needs, decision making and goals by targeting funds in at least **two of the four following priority funding areas:**

- **Professional Learning** – promote evidence-based practice knowledge, skills and commitments into practice by providing networked professional learning opportunities.
- **Research and Evaluation** – support useful tools/services for the use of data analysis and guidance on research by brokering networked access.
- **Knowledge Creation/Mobilization (KC/KM)** – manage the dissemination/encourage uptake of newly created information (contextualized findings) derived through activities such as collaborative inquiry by creating/extending existing web-based PNC networked KC/KM environments i.e., PNC websites and other social media enabled practitioner forums.

- **Inter-PNC Evidence Creation (EC)** – coordinate analytical processes that support the evaluation of contextualized findings to assess if their use by schools/districts ‘works’ as an intervention (evidence creation) and if so, promote in both English and French PNC communications as an innovation in ‘evidence-based practice’.

Also, consistent with the ministry’s continued EPO modernization efforts, 2015-16 SY EPO MISA funds are aligned within the *Grants for Student Needs* (GSN) financial reporting cycle (e.g. estimates reporting in June; revised estimates reporting in December; previous school year financial statements in November), as is outlined in the attached MISA PNC School Year 2015-16 Funds, Ontario Transfer Payment Agreement.

The ministry requests that you, as the Director of Education of the designated Lead Board, sign as the “Recipient” and return the attached Agreement by **August 31, 2015**. This includes the details of the MISA PNC’s member board endorsed 2015-16 proposed school year based projects/activities and how the MISA PNC intends to use the allocated funds as per sections A, B, C and H of the attached “Appendix 1 to Schedule “C”, 2015-16 MISA PNC Planning and Reporting” template. Please return these documents via email to Aimee.Chang@ontario.ca.

As specified in the Agreement (Schedule “B”), it is the PNC Executive Lead, who in consultation with the “PNC Boards”, is responsible for overseeing PNC activities and expenditure of the funds. The PNC Executive Lead is also the primary contact with the ministry for this Project which includes the completion and receipt of Director approved reports by **December 15, 2015** and **June 15, 2016** (sections D, E, I and F, G, J respectively) of the attached “Appendix 1 to Schedule “C”, 2015-16 MISA PNC Planning and Reporting” template.

Given the 2015-16 MISA PNC funding priorities and objectives, and considering the Role of the PNC, please advise whether a change in the PNC lead board and/or the PNC lead board employee designated as the PNC Executive Lead is required for 2015-16.

A ministry review of the «PNC_Region» Region 2015-16 MISA PNC Plan will be conducted in September. If the plan is accepted, the ministry will sign and return a fully executed copy of the Agreement. Funds are targeted to be paid by the ministry in two allocations: 70 percent in **October 2015** and 30 percent in **April 2016**. All 2015-16 MISA PNC funding expenditures must be invoiced on or before **June 1, 2016**.

To support PNCs’ 2015-16 MISA planning the ministry has attached the document Managing Information for Student Achievement (MISA) School Year 2015-16 Funds General Information to help with developing plans.

Should you have any questions/concerns, please contact Laura Wright, Policy and Program Analyst, MISA Liaison Group at (416) 325-4875 or by email at Laura.Wright@ontario.ca.

Thank you for your leadership and ongoing support of MISA.

Sincerely,

Original signed by

Taddesse Haile

Attachments

- Ontario Transfer Payment Agreement, MISA PNC School Year 2015-16 Funds
- Appendix 1 to Schedule "C", 2015-16 MISA PNC Planning and Reporting template
- Role of the PNC (March 2015)
- MISA Common Core Capacities Continuum (January 2006)
- List of MISA PNC Websites (June 2015)
- Managing Information for Student Achievement (MISA) School Year 2015-16 Funds General Information

c. MISA Leaders within PNC

Directors of Education of PNC Boards

Board Senior Business Official

Director, Education Research and Evaluation Strategy Branch

Director, Field Services Branch

Regional Managers, Field Services Branch

Director, French-Language Education Policy and Programs