

**MEMORANDUM TO:** Directors of Education

**FROM:** Jim Grieve  
Assistant Deputy Minister

**DATE:** June 1, 2010

**SUBJECT:** **Achieving 20% Enrolment in Full-Day Learning by  
2011/2012**

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First, I would like to thank you for your extensive work in preparing for the successful implementation of the Early Learning Program.

We are aware that some boards have expressed concern regarding fiscal pressures due to over-enrolment in growth areas, while others are experiencing under-enrolment due to declining populations.

We are committed to supporting all boards in achieving the goal of 20% enrolment in Full-Day Learning programs by September 2011. In order to achieve this goal and in response to board requests for flexibility, we are offering a staged approach that will allow boards to reserve future allocations to address local needs.

In the first stage, boards will have the option of reducing or adding sites in Phase 2 to address local issues in Phase 1 within the parameters outlined below. This staged approach will continue in Phase 3 and 4 so boards may opt to defer any correction until a later date by self-funding sites that are over-enrolled.

**Phase 2 Site Reduction:**

- Boards may propose a reduction of Phase 2 sites to enable adding pupil spaces in Phase 1, where Phase 1 enrolment exceeds the board's allocation based on previously submitted enrolment data.
- Boards will be required to fund over-enrolment during Phase 1 until they receive Phase 2 funding in 2011/12.
- There is no guarantee of capital funding in Phase 3 for sites proposed for reduction in Phase 2.

**Phase 2 Site Addition:**

- Boards may propose the addition of a site in Phase 2 where the total under-enrolment in Phase 1 results in the capacity to add a site within the approved Phase 1 and Phase 2 allocations.
- There will be no additional funding in Phase 1 as Boards will continue to be funded according to actual enrolment.
- Boards must adhere to the requirements of the site selection process (refer to EL 3 for details).
- Approval for additional Phase 2 sites will not be granted until actual enrolment is confirmed in September 2010.

Boards that wish to reduce Phase 2 sites must contact their Regional Education Officer by Friday, June 4<sup>th</sup> 2010. Boards wishing to add Phase 2 sites may begin the process in consultation with their Regional Officer. Please note that new Phase 2 sites will not be announced until the fall, pending confirmation of actual enrolment in September 2010.

We value your feedback and are pleased to provide this long term strategy to enable you to address local issues. We look forward to continuing to support you in the successful implementation of the Early Learning Program.

Yours truly,

**<ORIGINAL SIGNED BY>**

Jim Grieve

Assistant Deputy Minister