

Ministry of Education

Education Statistics & Analysis Branch
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Ministère de l'Éducation

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MEMORANDUM TO:

«Director Name»
«Director of Education-or-Secretary/Treasurer»
«Board-or- School Authority Name»

FROM:

Claire Corinthios
Director (A)
Education Statistics and Analysis Branch

DATE:

June 15, 2016

SUBJECT:

2016-17 School Year Managing Information for Student
Achievement (MISA) Local Capacity Building (LCB) Funded
Activity Report Template and Supporting Documents

Further to the ministry's March 24, 2016 memo regarding Grants for Student Needs (GSN) Funding for 2016-17 (2016:B06), I am pleased to provide your school board with *2016-17 MISA LCB Funded Activity Report* template and supporting documents.

To further balance reporting requirements while continuing to support ministry core goals and priorities, the MISA LCB program will be transferred to the GSN in 2016-17. The MISA LCB funding for your school board is projected to be «Board amount», which will be allocated through the GSN's School Board Administration and Governance Grant.

With the transfer of MISA LCB to the GSN, we are also streamlining the reporting process. The interim reporting requirement has been eliminated and the reporting template has been simplified. The ministry will continue to monitor progress and identify promising practices by collecting information on MISA activities through the attached *2016-17 MISA LCB Funded Activity Report* template.

MISA LCB program funds will continue to support the important work led by MISA Leaders in school boards / authorities in sustaining and advancing local capacity to use quality evidence by targeting funds in at least two of the following four priority funding areas:

- Build and sustain capacity by continuing work on high priority common core activity(s) to achieve/maintain level(s), as set out in the *MISA Common Core Capacities Continuum (January 2006)*.

- Create more collaboration at the classroom, school, board, and/or Professional Network Centre (PNC) level(s) in activities related to identifying, analysing, implementing, monitoring, and/or evaluating improvement strategies/initiatives.
- Promote prioritized availability and usability of information for end-users (e.g. teacher, principal, superintendent), while having regard for privacy protection.
- Data quality management projects that will improve the timeliness, accuracy and completeness of school board data/information submitted through the Ontario School Information System (OnSIS).

I would like to take this opportunity to highlight the important role that your MISA Leader fulfils in enabling your board's collaborative practice and using data to derive new information and evidence in support of the four key goals for our education system: achieving excellence, ensuring equity, promoting well-being and enhancing confidence in the publicly funded education system.

Please advise whether you require a MISA Leader change in your board / authority, as the ministry will continue to consider the school board / authority's MISA Leader to be the primary contact for 2016-17 MISA LCB activities and reporting. Please see the recently updated Role of the MISA Leader (June 2011; Revised April 2016) for more information on this position.

I ask that your MISA Leader facilitate the submission of Director-approved *2016-17 MISA LCB Funded Activity Reports* (see attached) by August 31, 2016 and June 15, 2017. *2016-17 MISA LCB Funded Activity Reports* can be submitted via email to Aimee.Chang@ontario.ca.

Should your staff have any questions please have them contact Eric Ward, Senior Manager, Program Management and Stakeholder Relations Unit, ESAB at (416) 325-8159 or Eric.Ward@ontario.ca.

Thank you for your ongoing leadership and support of MISA.

Sincerely,

Original signed by

Claire Corinthios
Director (A), Education Statistics and Analysis Branch

Attachments

- *2016-17 MISA LCB Funded Activity Report*
- *Role of the MISA Leader* (June 2011; Revised April 2016)
- *MISA Common Core Capacities Continuum* (January 2006)
- *2016-17 Managing Information for Student Achievement (MISA) Local Capacity Building (LCB) School Year Funds General Information*

c. MISA Leader
Board Senior Business Official

NOTICE:

Certain of the plans and proposals set out in this memo can take effect only if regulations are made by the Lieutenant Governor in Council under section 234 of the Education Act. Such regulations have not yet been made. Therefore the content of this memo should be considered to be subject to such regulations, when and if made.