

**Ministry of Education**

Special Education Policy  
and Programs Branch  
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Toronto ON M7A 1L2

**Ministère de l'Éducation**

Direction des politiques et des  
programmes de l'éducation  
de l'enfance en difficulté  
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Toronto ON M7A 1L2



**MEMORANDUM TO:** Directors of Education  
Supervisory Officers and Secretary-Treasurers of School  
Authorities  
Director of Provincial and Demonstration Schools  
Supervisory Officer of Centre Jules-Léger

**FROM:** Barry Finlay  
Director  
Special Education Policy and Programs Branch

**DATE:** March 30, 2009

**SUBJECT:** *Shared Solutions* Professional Development Training  
Materials and Impact Survey

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***Shared Solutions* Professional Development Training Materials**

In order to build on the momentum of *Shared Solutions: A Guide to Preventing and Resolving Conflicts regarding Programs and Services for Students with Special Education Needs* in contributing to the prevention and resolution of conflicts in school boards, the Ministry of Education has compiled all the training materials from the 2007 regional professional development sessions, including video of the speakers and a parent/student video, onto a CD-ROM/DVD. This CD-ROM/DVD combination is being provided to all school boards to augment their professional development around dispute resolution. For ease of distribution the content can be easily copied to another disk, or transferred from the CD-ROM to a PC or laptop, and can be emailed to school board staff, Special Education Advisory Committees (SEACs) and parents, as required.

***Shared Solutions* Survey**

As the Ministry continues to work with school boards to support the implementation of *Shared Solutions*, we would like feedback from you on the overall impact of *Shared Solutions* on preventing and resolving disputes in your board. Your comments on the impact and effectiveness of the guide are extremely important to further supporting the document and conflict prevention and resolution in general.

In order to facilitate this communication, a survey on the impact of the content of *Shared Solutions* on the prevention and resolution of conflicts regarding programs and services

for students with special education needs will be sent by email in early April 2009, to the appropriate staff member in your school board as identified by the Ministry Regional Office in your area. The survey will be sent by Survey Monkey and will identify Stephen Kelly ([stephen.kelly@ontario.ca](mailto:stephen.kelly@ontario.ca)) as the Ministry contact. The survey can only be completed once by the recipient identified above and should not be forwarded. It is requested that the survey be completed by Wednesday, April 15, 2009. The results of the survey will be used to design further supports for Shared Solutions. A PDF version of the survey is attached to this memo.

Your continued support for, and use of *Shared Solutions* is very important to the successful resolution of disputes regarding programs and services for students with special education needs. The Ministry will continue to support school boards in this endeavor to continue to build great relationships with students and parents through effective communication.

Thank you,

Barry Finlay  
Attachments

cc. Assistant Deputy Minister, Strategic Planning and Elementary/Secondary  
Programs Division  
Assistant Deputy Minister, French-Language Education and Educational  
Operations Division  
Director, Field Services Branch