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Education Statistics &
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Ministère de l'Éducation
Direction de la statistique et de
l'analyse de l'éducation
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Bureau 422, 4^e étage
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DATE: March 2, 2011

MEMORANDUM TO: Student Success Leaders
MISA Leaders

FROM: Taddesse Haile
Director, Education Statistics and Analysis Branch

Rob Andrews
Director, Student Success/Learning to 18
Implementation, Training & Evaluation Branch

Ginette Plourde
Director, French-Language Education Policy and Programs Branch

SUBJECT: **Confirmation of Earned Credit Data**

Prior to the finalization of the school credit accumulation reports, boards will be provided with an opportunity to confirm credits earned by students in Grade 9 and Grade 10 for the 2009-2010 academic year.

For this exercise, we would like you to confirm the completeness and accuracy of your data for earned credits as submitted to OnSIS for the 2009-2010 school year **only**. To assist you in this process, we have provided you with three documents: a summary table of credit accumulation data as calculated by the ministry and a document outlining the methodology used to calculate the Grade 9 and Grade 10 credit accumulation data. **This methodology is consistent with the approach taken in past years.** Please note: changes to 2008-2009 data will not be permitted.

Please review your 2009-10 OnSIS data, referencing the attached summary table, in order to confirm that this data is complete and accurate. The "Credit Activity Report" in OnSIS should be used to assist with this credit verification activity.

The deadline for submitting any changes to your OnSIS data, confirmed by your Director of Education, is **March 22, 2011**. **Existing 2009-2010 OnSIS data as previously submitted to the ministry will be considered final and confirmed if no changes are received by this date.**

Changes must be submitted through your board OnSIS Contact to the OnSIS team via the standard process of data correction. The OnSIS team can be reached by phone at (416)212-6366 or 1-888-275-5934 or by e-mail at onsis_sison@ontario.ca. Should you have general questions about this process, Rick Bent, the ministry's OnSIS Manager, may be contacted directly at (416) 325-4324 or by email at Rick.Bent@ontario.ca.

For questions relating to the credit accumulation report methodology, please contact Rick Victor at (416) 325-4187 or Rick.Victor@ontario.ca or for French boards please contact Mario Gagnon (416) 325-1108 or Mario.Gagnon@ontario.ca

Thank you in advance for your attention to this important matter.

Sincerely,

Original signed by

Taddesse Haile
Director
Education Statistics and Analysis Branch

Original signed by

Rob Andrews
Director
Student Success/Learning to 18 Implementation, Training & Evaluation Branch

Original signed by

Ginette Plourde
Director
French-Language Education Policy and Programs Branch

cc: Directors of Education
OnSIS Contacts
Director, Field Services Branch