

**Ministry of Education**

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Queen's Park  
Toronto ON M7A 1L2

**Ministère de l'Éducation**

Édifice Mowat  
Queens Park  
Toronto ON M7A 1L2



**To:** Directors of Education

**From:** Julie Williams  
Director (Acting), Special Education, Policy and Program Branch

Kit Rankin  
Director, Field Services Branch

**Date:** May 17, 2010

**Subject:** **Application for and Approval of Education Programs for Students in Government-Approved Care and/or Treatment, Custody and Correctional Facilities (Facilities Amount)**

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I am pleased to provide you with information on the application and approval process for Education Programs in Care and/or Treatment, Custody and Correctional Facilities for the 2010-11 school year. The attached document is provided to assist school boards with the 2010-11 application process.

The submission deadlines for requests for approval for the 2010-11 school year are:

Spring Cycle: **June 17, 2010** (projected salaries, benefits and enrolment)  
Fall Cycle: **November 1, 2010** (actual salaries, benefits and enrolment)

Summer school staff is remunerated at continuing education rates for the number of instructional hours worked.

Please submit an original signed copy of the application summary page, a hard copy of each agreement and the completed board application electronic file by the required date to the attention of the Regional Manager.

If your staff have any questions or require further clarification they are encouraged to contact the Ministry of Education Regional Office.

Thank you for your ongoing co-operation.

ORIGINAL SIGNED BY:

Julie Williams

Kit Rankin

cc: Regional Managers