

# THE LITERACY GRADUATION REQUIREMENT – ADJUDICATION APPLICATION FORM

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## ELIGIBILITY CRITERIA FOR ADJUDICATION

Students who are **otherwise eligible to graduate in June of a given school year** are eligible for adjudication to obtain their graduation literacy requirement if they meet one or more of the following criteria:

1. The student was never able to write the test because of illness, injury, or other extenuating circumstances.
2. The student was eligible to enroll in the OSSLC, but the student's school did not offer the OSSLC or make arrangements for the student to take the OSSLC in another school.
3. The student was enrolled in the OSSLC but, as a result of illness, injury, or other extenuating circumstances, was not able to complete the OSSLC.
4. The student was receiving special education programs and/or services and had an IEP documenting required accommodations when taking the OSSLT. In that school year or in the previous school year, the student was present to take the test, but, because of unforeseen circumstances, the required accommodations, or a reasonable alternative to them, were not available to the student on the day the OSSLT was administered during the whole test or part of the test.

**Note:** *The accommodations must be in accordance with those outlined in Ontario Schools, Kindergarten to Grade 12: Policy and Program Requirements (2016), Appendix 3, Section 1, under the subheading "Permitted Accommodations". Some examples of reasons why required accommodations might not have been provided to a student during all or part of the OSSLT would include computer failure, the illness of a scribe, or the unavailability of specialized presentation formats (e.g., large-print version, coloured-paper version).*

## DEADLINE FOR SUBMISSION

This Application Form must be completed and signed by the student, the student's parent/guardian if the student is under 18 years of age, and the school principal. The five pieces of work (specified on the next page) must be attached to the Application Form and placed together in an envelope. The principal will forward the Application Form with the attached work to the local Adjudication Panel no later than **the end of the school year – June 21, 2017.**

## STUDENT WORK TO BE SUBMITTED TO THE ADJUDICATION PANEL

Students must submit **five** pieces of work to the Adjudication Panel. The work can be completed any time during the school year, but must be produced independently by the student under the supervision of an Ontario College of Teachers (OCT) certified educator. The five pieces of work must demonstrate different reading and writing skills selected from the categories below. Not more than one piece should represent any one category.

***Reading Narrative Text*** – The sample must include the original educator-selected text, educator-designed questions, and the student’s responses to the questions.

***Reading Graphic Text*** – The sample must include the original educator-selected text, educator-designed questions, and the student’s responses to the questions.

***Reading Informational Text*** – The sample must include the original educator - selected text, educator-designed questions, and the student’s responses to the questions.

***Writing a Summary*** – The summary should be fewer than 100 words long and based on an educator-selected text of 250 to 300 words at an appropriate level of challenge. The educator-selected text must be included.

***Writing an Information Paragraph*** – The paragraph should be based on one aspect of a topic from an assigned learning activity and written for a specific audience and purpose. The topic, audience, and purpose must be identified.

***Writing a Series of Paragraphs Expressing an Opinion*** – The sample should consist of a minimum of three paragraphs (introduction, development, and conclusion) expressing the student’s own opinion on an educator-assigned topic. The topic must be identified.

***Writing a News Report*** – The report should be based on an educator-assigned headline and picture. The headline and picture must be included.

**Student Name** \_\_\_\_\_

**Student OEN** \_\_\_\_\_

**Student Address** \_\_\_\_\_ **Age** \_\_\_\_\_

\_\_\_\_\_

**School** \_\_\_\_\_

**School Address** \_\_\_\_\_

\_\_\_\_\_

**School Board** \_\_\_\_\_

**School Board Address** \_\_\_\_\_

\_\_\_\_\_

**School Principal Name:** \_\_\_\_\_

Tel.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**School Superintendent Name:** \_\_\_\_\_



**Provide the title of each of the *five* pieces of work submitted for adjudication in the appropriate category below:**

Reading Narrative Text: \_\_\_\_\_

Reading Graphic Text: \_\_\_\_\_

Reading Informational Text: \_\_\_\_\_

Writing a Summary: \_\_\_\_\_

Writing an Information Paragraph: \_\_\_\_\_

Writing a Series of Paragraph Expressing an Opinion: \_\_\_\_\_

Writing a News Report: \_\_\_\_\_

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent/Guardian Signature**  
**(if student is under the age of 18)**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**School Principal Signature**

\_\_\_\_\_  
**Date**

*I confirm that this student meets the eligibility criteria for the adjudication process and has completed the **five** pieces of work independently under the supervision of an OCT certified educator.*

cc:

\_\_\_\_\_  
School Superintendent