

Ministry of Education

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Ministère de l'Éducation

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Queens Park
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MEMORANDUM TO: Directors of Education
Supervisory Officers and Secretary-Treasurers
School Authorities
Director of Provincial Schools Branch
Supervisory Officer of Centre Jules-Léger

FROM: Bruce Drewett
Director
Special Education Policy and Programs Branch

Sue Durst
Director
Curriculum and Assessment Policy Branch

Ginette Plourde
Director
French-Language Policy and Programs Branch

DATE: November 21, 2007

SUBJECT: **A Provincial Symposium:**
Assessment and Evaluation, Kindergarten to Grade 12

As identified in previous communication dated September 20, 2007, the Ministry of Education is holding a symposium, *Assessment and Evaluation, Kindergarten to Grade 12* on January 8th and 9th, 2008 at the Westin Harbour Castle Hotel in Toronto.

The objective of this provincial symposium is to improve success for *all* students by:

- promoting consistent and effective assessment and evaluation practices within school boards, which align with Ministry policy;
- enhancing skills and knowledge of assessment 'for', 'as', and 'of' learning; and
- providing current evidence-based classroom instructional and assessment strategies.

The Ministry is funding the participation of approximately 750 delegates from among the English and French-language district school boards, school authorities, provincial and demonstration schools, and faculties of education in Ontario, etc. All district school boards are invited to send six (6) delegates. District school boards whose student enrolment exceeds 30,000 will be invited to send an extra delegate for each additional 10,000 students. The number of delegates allocated to your board can be found in the attached chart.

We would ask that you identify your board team prior to registering on line, since they will be required to register individually for the symposium. Your board team should include:

- one (1) supervising principal/coordinator/consultant responsible for assessment and evaluation;
- one (1) senior administration delegate to be selected from: superintendent responsible for program/curriculum; superintendent responsible for special education; school board staff member responsible for professional development;
- two (2) principals (one elementary panel, one secondary panel); and
- two (2) teacher delegates (one elementary panel, one secondary panel).

Your school board's entire delegation will comprise a team that will be responsible for promoting and implementing the knowledge and skills gained at the symposium to support consistent, effective assessment and evaluation practices across your board. The role of the symposium is to provide the initial event to frame and inform the work that will be subsequently completed by the delegate team in the school board.

In selecting your board team, you are asked to consider the symposium objectives, the criteria for delegate selection and the expectations for the delegates following the symposium. Those district school boards with additional delegates beyond six (6) should apportion the extra delegates to meet the needs of your school board while ensuring that at least a minimum of one-third (1/3) of your delegates are teachers from the elementary and secondary panels.

The Ministry will create a DVD and/or webcast containing videos of key presentations as well as a CD-ROM with information from all of the plenaries and workshops to support the work of school board teams.

Please direct your delegates to register at; www.AandEprovsym.com. The website will be live on **November 23, 2007**. Due to a very short time line, you are asked to complete this electronic registration as soon as possible to ensure you are able to attend desired presentations.

A reimbursement guide is attached to provide information regarding reimbursable expenses and invoicing procedures.

If you have questions or comments, please contact:

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Thank you for your support of this initiative.

Sincerely,



Bruce Drewett



Sue Durst



Ginette Plourde

Attachments (2)

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2008\Invitations\Final\final second memo to directors.doc