

**Ministry of Education**

Student Success/Learning to 18  
Implementation, Training and  
Evaluation Branch

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**Ministère de l'Éducation**

Direction de la mise en oeuvre, de la formation et de  
l'évaluation dans le cadre des initiatives de la réussite  
des élèves et de l'apprentissage jusqu'à l'âge de 18 ans

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**MEMORANDUM TO:** Student Success Leaders

**FROM:** Kirsten Parker, Director  
Student Success/Learning to 18  
Implementation, Training and Evaluation Branch

**DATE:** November 26, 2008

**SUBJECT:** Student Success Team Strategy 08-09: Update

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As you know the Student Success Team strategy includes four parts: board-level training (fall '08), targeted support at the school level (semester one), regional sessions (February - March '09), and continued targeted support at the school level (semester two). This letter concerns two matters: the credit monitoring template and the regional sessions.

#### Credit Monitoring Template

SSLs have been asked to collect baseline data for the 20 students identified by each secondary school's Student Success Team. The credit monitoring template is now posted in the Student Success Teams section of the Annual Action Plan and is ready for input. Please enter the baseline data no later than December 19th, 2008.

#### Regional Sessions

As part of our strategy to have more job-embedded professional learning opportunities, there will no longer be regional sessions to facilitate this process as previously indicated. We have consulted with the SSLs on the Student Success Team work group and revised the plan for the third session. Instead, Boards will be invited to host their own session or collaborate with other Boards to host a session that will allow a team of three people per school (Principal, SS Teacher, plus one other person) to share first semester results, successful practices, and plans for continued support in semester two.

This is the revised plan:

- The ministry will continue to provide 1 release day per school
- The ministry will provide hospitality support for 3 people per school to attend board or multiple board training
- The ministry will provide agendas and supplementary resources for the third session
- Should boards choose to conduct the follow up training with other boards, they are asked to hold the training in their own facilities and assume all costs for transportation/accommodation
- Boards planning to collaborate with other boards on training are required to get their director's signature (See attached form)
- Each SSL is asked to submit confirmation form no later than December 19<sup>th</sup> (See attached form)

Questions can be directed to either Mag Gardner, [Mag.Gardner@ontario.ca](mailto:Mag.Gardner@ontario.ca) or Mark Petit, [Mark.Petit@ontario.ca](mailto:Mark.Petit@ontario.ca) Thank you in advance for your flexibility and continued leadership of this important aspect of the Student Success School Team strategy.

Yours truly,

Kirsten Parker

Encl.

c: Regional Managers  
Regional EOs