
**Ministry
of Education**

**Ministère
de l'Éducation**

London Regional Office
217 York St. Suite 207
2nd Floor West
London ON N6A 5P9
(519) 667-1440
1-800-265-4221
FAX (519) 667-9769

Bureau régional de London
217, rue York - bureau 207
2^e étage ouest
London ON N6A 5P9
(519) 667-1440
1 800 265-4221
Télécopieur (519) 667-9769

MEMORANDUM TO: Directors of Education
Supervisory Officers of School Authorities

FROM: Bill Bryce
Regional Manager
London Regional Office

DATE: November 1, 2010

SUBJECT: **2010 Trustee Orientation Seminars**

The Government of Ontario is committed to making the province's publicly funded education system one of the best in the world. Trustees play a key role in achieving that goal. Together, we are increasing student achievement and well-being, closing the achievement gap for struggling students, and driving higher levels of confidence in publicly funded education. Working together, we are getting results: test scores are up, class sizes are down, the graduation rate continues to rise and we have labour stability in Ontario's schools.

Further to Deputy Minister Costante's memorandum of October 4, I am pleased to extend an invitation for you and the trustees on your board to attend the 2010 Trustee Orientation Seminar. The Ministry of Education, in collaboration with the four provincial trustee associations and the Council of Directors of Education, is hosting our regional orientation seminar in London on November 18, 2010. Newly elected and returning trustees will benefit from an opportunity to hear greetings from the Minister as well as presentations from Ministry representatives and discussions on Ministry priorities and initiatives.

The seminar will take place at the Best Western Stoneridge Inn & Conference Centre in London. The seminar will begin at 8:30 a.m. and end at 3:45 p.m. This should allow most participants enough time to travel to and from the seminar the same day. It is important that trustees of a board attend the same seminar.

Trustees who travel over 100km each way are eligible for a subsidy for travel and accommodation of up to 75% of reasonable travel and accommodation costs to attend their local seminar. Travel must be at economy rates. Mileage claims must be based on Ontario government rates: \$0.40/km in Southern Ontario; \$0.41/km in Northern Ontario. Hotel accommodation costs will be based on single rates, and exclude any personal charges, such as telephone and internet. Breakfast and lunch on the day of the seminar will not be reimbursed as this will be provided at the seminar. Expense claim forms will be distributed at the seminar. All claims must be itemized and accompanied by original receipts. Claims must be submitted by boards on behalf of individual trustees.

A draft agenda and registration form are attached. Please complete the registration form and return it to Anne Nguyen, Administrative Assistant (A), at anne.t.nguyen@ontario.ca or fax (519) 667-9769 at the London Regional Office at by November 10, 2010. If you have any questions, please do not hesitate to contact Gerry Treble, Education Officer, at (519) 667-2044/1-877-421-7188 or gerry.treble@ontario.ca at the Ministry of Education London Regional Office.

We are looking forward to meeting you and the trustees on your board at the seminar.

Original Signed By

Bill Bryce
Regional Manager

Attachment: Trustee Orientation Registration Form and Agenda Proposal