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MEMORANDUM TO: Directors of Education
Secretary-Treasurers and Supervisory Officers
of School Authorities

FROM: Sue Durst
Director
Curriculum and Assessment Policy Branch

DATE: November 2, 2010

SUBJECT: ***REVISED: ADDITIONAL DATE ADDED FOR BARRIE
REGION BOARDS***
*Professional Learning for Adolescent Literacy Leaders and
Coaches: Coaching Support*

This is a revision to the memo sent October 8, 2010 about professional learning sessions for adolescent literacy leaders and coaches.

The original memo indicated five sessions, with boards from Toronto and Barrie regions attending the same session. An additional session has now been added to accommodate boards in the Barrie Region.

The new date for Barrie region school boards is included on the revised schedule on the last page. The date of the session for Toronto region boards remains the same.

Literacy GAINS will present face-to-face professional learning sessions for adolescent literacy leaders and coaches in various locations in the province. The intent of this communication is to provide details about the *Professional Learning for Adolescent Literacy Leaders and Coaches: Coaching Support* initiative.

The intended outcomes of each session are to:

- expand participants' understanding of current research on instructional coaching and adolescent literacy;
- engage in a shared leadership approach to literacy improvement;
- collaborate with adolescent literacy leaders and coaches at the provincial and board level;
- establish literacy GAINS coaching networks for ongoing social networking and web conferences during the 2010-2011 school year.

Each board is invited to send one team, consisting of four (4) educators to a one-day professional learning session. The recommended audience for these sessions include literacy coordinators/consultants and literacy coaches responsible for literacy grades 7-12. Board teams may also include

- elementary and/or secondary administrator
- student success leader
- student success teacher
- classroom teacher

The session will be offered in November/December in six different locations – Toronto, Ottawa, London, Sudbury, Thunder Bay, and Barrie. Details about dates, times, and locations can be found on the attached registration page.

Literacy GAINS will cover the cost of a continental breakfast, and lunch each day for all participants.

School boards will cover the cost of travel, accommodation, and supply teachers for each participant. Boards are encouraged to use Education Programs – Other (EPO) funds provided to boards and described in a memo sent March 26, 2010.

We look forward to working with you and supporting professional learning for adolescent literacy educators. Thank you for your ongoing support.

Original signed

Sue Durst

Attachment: Application form for *Professional Learning for Adolescent Literacy Leaders and Coaches: Coaching Support* session

cc: K. Rankin, Director, FSB
J. Fullerton, Manager, Barrie Regional Office
M. Jancik and E. Newman, Senior Executive Officers, LNS
Rob Andrews, Director, SS/L18, Implementation, Training & Evaluation Branch
A. Bigwin, Director, AEO
Regional Managers