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**MEMORANDUM TO:** Directors of Education  
Secretary -Treasurers of School Authorities

**FROM:** Taddesse Haile  
Director, Education Statistics & Analysis Branch

**DATE:** September 22, 2011

**SUBJECT:** **Managing Information for Student Achievement (MISA)**

- 2011-12 OnSIS Data Submission Schedule
- Changes to Data Collected Through OnSIS
- School Websites
- October 2011 MISA Leaders' Event
- MISA Local Capacity Building Review & Assessment

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This memorandum is to provide you with information concerning the upcoming OnSIS data collection for 2011-12 and to highlight upcoming MISA related events.

#### OnSIS Data Submission

Our aim is to continue to work with school boards to improve the timeliness and accuracy of the data submitted to OnSIS. We recognize that over the past year, school boards have made some improvement in this regard and we plan to continue striving toward our goal of finalizing data sets sooner. As such, it will be important to ensure that the data submitted by your school board requires fewer data corrections and is submitted in accordance with the collection schedule.

To assist you with your planning, please refer to the attached 2011-12 OnSIS Data Submission Schedule. The schedule remains unchanged from last year.

#### Changes to Data Collected Through OnSIS

##### *Dual Credit Course Codes:*

Currently, approved dual credit college course codes are unique codes for each course. The ministry is reaching the end of our capacity to create new codes using this approach. Effective

September 2011, a new format for dual credit course codes will be implemented. The design will follow the existing course code format used with the ministry defined courses. OnSIS updates will be incorporated in the October 2011-12 release to facilitate data collection.

*Supervised Alternative Learning (SAL):*

As a result of a change in policy, additional data is required to be collected for each student in a SAL program including the components of the program and reason for ending the program. New verification reports have been created to capture this data. These updates will begin with the October 2011-12 data collection.

*Technology in Schools:*

Effective in the October 2011-12 data collection, the Technology in Schools and Boards survey will be conducted. Please note, this survey is conducted every other year.

*Aboriginal Self Identification:*

Beginning with the October 2011-12 data collection, new school verification and board summary reports have been created for Aboriginal Self Identification students.

*Elementary Report Card Updates:*

Additional updates to the collection of elementary report card data will be available in OnSIS for March 2012. These changes will help address some of the challenges experienced with the 2010-11 report card updates.

School Websites

As you are aware, school websites and personnel updates are uploaded to the ministry's publicly accessible School Information Finder on a regular basis from data school boards have provided through OnSIS. To ensure accurate data is reported for your board, this information needs to be reviewed and updated in OnSIS on a regular basis by your staff. Please ensure that websites provided to OnSIS for schools follow the best practice of using the school board based websites.

October 25-26, 2011 MISA Leaders' Event

Further to the June 30, 2011 MISA memo concerning the role of the MISA Leader in every school board, we are pleased to advise that we will be hosting a professional learning and networking event for all MISA Leaders on October 25<sup>th</sup> and October 26<sup>th</sup> in Toronto. This event will provide MISA Leaders with critical information about the ministry's key initiatives and the use of data to support these critical programs in school boards. Further details will be provided directly to MISA Leaders.

The ministry has begun the review and assessment of MISA Local Capacity Building funding. I understand many of you have provided input to this review and assessment, either directly or through your Superintendents and/or MISA Leaders, and I thank you for sharing your insight and advice with us. We want to ensure the needs of the sector are accurately reflected in our findings.

Thank you for your ongoing support and commitment to MISA.

Sincerely,

*Original signed on behalf of*

Taddesse Haile  
Director, Education Statistics & Analysis Branch

Attachment: 2011-2012 OnSIS Data Submission Schedule

- c. Assistant Deputy Ministers  
CIO, Community Services I&IT Cluster  
Branch Directors  
Regional Managers, Field Services Branch  
Executive Assistant, Deputy Minister's Office  
MISA Leaders  
Secretaries to the Directors of Education