

**Ministry of Education**

Student Achievement Division

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Toronto ON M7A 1L2

**Ministère de l'Éducation**

Division du rendement des élèves

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Toronto ON M7A 1L2



**MEMORANDUM TO:**

Student Success Leaders  
School Effectiveness Leads  
Special Education Leads

**FROM:**

Rob Andrews  
Director  
Student Achievement Division

Bruce W. Shaw  
Director  
Student Achievement Division

Louise Sirisko  
Director  
Special Education Policy & Programs

**DATE:**

September 16, 2016

**SUBJECT:**

**October 13 & 14 Meeting of Student Success Leaders,  
School Effectiveness Leads and Special Education  
Leads at Eaton Chelsea**

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We hope your school year is off to a positive start. Certainly the imminent arrival of students heralds a time of excitement and new beginnings for many.

To that end, we would like to invite your leaders who have been recently appointed to their position in Student Success, School Effectiveness and/or Special Education to meet with each other and ministry staff as part of a half-day orientation on October 14.

Additionally, we are looking to invite all Student Success Leaders, School Effectiveness Leads and Special Education Leads to participate in a symposium on October 13 to understand and define our respective and common capacity building work.

More details will follow with respect to these two days, however, we felt it prudent to apprise you of these dates so your team might reserve the date and their accommodations.

Please register for the event using the following link: [Event Registration](#)

A limited block of rooms have been reserved at the Eaton Chelsea Hotel, located at 33 Gerrard Street West, Toronto, for accommodations. Please contact the hotel no later than **Monday, September 26**. Booking may be made by calling the hotel directly at 1-800-243-5732 or 416-595-1975 and identify yourself as part of the Student Success Leaders (SSL) Provincial meeting or by using the following link: [Hotel Accommodations Booking](#)

We look forward to meeting with you.

Sincerely,

Original signed by

Rob Andrews

C. Directors of Education

Original signed by

Bruce W. Shaw

Original signed by

Louise Sirisko